

WARRANE COLLEGE
MEMORANDUM OF FEES & RELATED MATTERS
SECOND SEMESTER 2009

SEMESTER FEES

Fees for Semester 2, 2009 are due for payment in advance. The fees are as follows:

	Returning Residents	New Residents
Semester from 19 July to 15 November: 17 weeks	\$5,533.00	\$5,608.00
Registration Fee	-	50.00
Activities Committee (ActCom) Fees	75.00	75.00
Caution Money Deposit (CMD)	-	200.00
Total Semester Fees	<u>5,608.00</u>	<u>5,933.00</u>
Holding Deposit	1,900.00	1,900.00
Balance of Fees (due 19 July)	3,708.00	4,033.00

NOTE:

- Period covers 17 weeks from 19th July to 15th November 2009.
- The Holding Deposit is non-refundable part payment of fees and is due, with your Acceptance of Entry Form, on or before the date advised in your Offer Letter.
- The Balance of Fees will fall due on arrival.
- The above fees include: all meals, seven days a week; linen and towels, changed once a week; regular cleaning of room and common areas; the Mid Semester Break, internet access and limited usage.
- Should you vacate your room during the Examination Period, from 29 October to 15 November, a refund may be granted.
- Football jumpers: New Residents please indicate your size on the Acceptance of Entry form.
- The ActCom fees are paid per Semester and are non-refundable.
- The Registration Fee is a once off charge and is non-refundable.
- Computer Services include full internet access with limited downloads per month.
- Laundry charges give you full access to washers and dryers, but do not include washing powder, etc.
- The Caution Money Deposit (\$200) is refundable, less cautionable items, on 15 December.

METHOD OF PAYMENT

Preferably Semester Fees should be paid in full prior to the first day of Semester. This may be done by either:

[A] Forwarding with your Acceptance of Entry Form the Total Semester Fees (as per above, plus or minus the balance on your account).

[B] Forwarding with your Acceptance of Entry Form the Holding Deposit. The Balance of Fees should then be paid on the day of arrival, at the College Office.

Should your financial circumstances not allow payment in full as in [A] or [B] above, then arrangements may be made to pay on a periodic basis as per [C]. **In this case a brief explanation of your need to make periodic payments must be enclosed with your Acceptance of Entry form.** Should the Bursar agree to this method, you should be prepared to make payments as follows:

	Returning Residents	New Residents
Holding Deposit (due with Acceptance of Entry)	1,900.00	1,900.00
Due on Arrival (19 th July)	1,818.00	2,143.00
Balance due on 30 th August	1,890.00	1,890.00

The Acceptance of Entry form should be used to indicate your method of payment and the amount sent, together with the other information requested on the form. **The Holding Deposit not refundable, except where you have not been admitted to, or have withdrawn from, the University and arrangements are made with the Bursar.**

HOW TO PAY

CASH: Cash payments may be made at the College Office (opening hours 9.00 AM to 5.00 PM, Monday to Friday). Please do not send Cash in the mail.

CHEQUE: Cheques should be made payable to "Warrane College" and crossed "not negotiable".

CREDIT CARD: Visa and MasterCard facilities are available. Credit Card payments incur a 2.5% surcharge.

DIRECT TRANSFER: Our bank details are as follows:

<i>International Code:</i>	CTBAAU2S	<i>Name of Account:</i>	Warrane College No 1
<i>BSB:</i>	06 2303	<i>Bank:</i>	CBA
<i>Account No:</i>	2800 3399	<i>Branch:</i>	UNSW

Should you pay by Direct Transfer method, you should instruct your bank to identify the Transfer, preferably using the Family Name of Resident accepting the place in College. Also please advise the Bursar, by phone, fax, or email of the date of transfer, as soon as possible after the transfer has been made.

FINANCIAL ASSISTANCE

The University offers a scheme of financial assistance. Please contact the Scholarships, Loans and Research Students Office at UNSW for details and application forms.

College Bursaries are also available to needy students when assistance from other sources is insufficient to cover College fees. Further details and application forms are available on request from the College Bursar. If you wish to apply for a Scholarship or Bursary, please do not deduct any amount from your Holding Deposit or delay your Acceptance of Entry. Should your Bursary application be successful, the appropriate credit will be issued.

If there are any special circumstances affecting the payment of your fees, please do not hesitate to contact the College Bursar.